

## Joint CUPE 391 – Vancouver Public Library Scholarship Program Application Form

The joint scholarship is available to all regular full-time employees who have been employed for a minimum of one year and auxiliary/part-time employees who have worked a minimum equivalent number of hours (1,827 hrs.) and who are enrolling in a recognized post-secondary library study program or non-library program of study relevant to working at the Library. The scholarship award covers tuition only.

### **Part 1: Applicant Information**

Last Name:	First Name:	Student #:	
Mailing Address:			
City:	Postal Code:	Telephone:	
Date of hire:	Classification:	Worksite:	Supervisor:
Post-Secondary Institution:			
Registrar's Office Address:			
Program: <ul style="list-style-type: none"> <li><input type="checkbox"/> Master's Degree in Library and Information Studies or</li> <li><input type="checkbox"/> Diploma in Library Technician Program</li> <li><input type="checkbox"/> Non-library program of study relevant to working at the Library</li> </ul> Please specify program title:			
Program Start Date:			

### **Part 2: Application Letter**

Please provide the jury committee with a brief letter (250 words max.) outlining your course of study and the benefits you hope to gain from this education. For non-library programs, please clearly indicate how the program is relevant to work at the Library.

### **Part 3: Selection Criteria**

Please review the Scholarship Program Guidelines on the CUPE 391 or HR Home Page before filling out this section. If you have any questions regarding your scholarship application, please contact HR or the Union Office for Scholarship Committee contact information. Please fill in with as much detail as possible (if additional space is required add further pages):

Selection Criteria	Avlb. Points
Length of Service	2 pts/year Max.30 pts.
Participation in regular VPL activities in the previous five years (e.g. committees, internal or City training, Conferences, etc.)	3 pts/committee 3 pts/activity Max. 30 pts.
Attendance at CUPE 391 meetings in the previous five years	3 pts/meeting Max.15 pts.
Participation in Union committees, education, conferences, and/or conventions in the previous five years (CUPE 391 and/or other Union organizations)	3 pts/each Max15 pts.
Record of academic achievement completed year of post secondary education	2 pts for each Max.10 pts.

Maximum of 100 points

## **Agreement**

Conditions for acceptance of this award are as follows:

1. Funding awarded must be spent on the specified tuition as stated in this application form.
2. Inability to meet these conditions will result in the return of the total funds awarded to the Joint CUPE 391 – Vancouver Public Library Scholarship Fund within thirty days of notice being given by the committee.

Agreed and accepted by:

---

Applicant's Signature

---

Application Date

### *Required Attachments:*

1. *Acceptance letter from your post-secondary institution.*
2. *Employee's application letter.*